

# Allahabad Cantonment Board

Cantonment Board, Allahabad, 2 Ashoka Road, New Cantt. Allahabad-211001 (U.P.) invites application from eligible candidates for filling up posts of Junior Clerk in the Office of the Cantonment Board Allahabad.

Sr. No.	No. of Posts	Name of Post	Pay Scale Rs.	Category
1.	04 (Four)	Junior Clerk	5200-20200 Grade Pay ₹1900/-	General-02, OBC-01 SC-01

2. **Educational Qualification- Essential:-** Intermediate and Hindi/Eng Typing.  
**Desirable :-** Knowledge of Computer.
3. **Age Limit-** Not less than 18 years and not more than 25 years as on 15 October, 2016 (Relaxation in upper age limit- 3 years for OBC, 5 years for SC and Ex-serviceman as per rules)
4. **Method of Selection-** Written test (objective: 2 hrs) and Skill test.
5. **Method of application-** The candidates may apply for post on white paper in format given below (use more than one page if required) and enclosed duly self-attested photocopies of documents mention below:-
  - a. Educational mark sheets and certificates/ degrees from High School
  - b. Caste certificate (if applicable)
  - c. Three self addressed 25cm x 10cm envelopes each affixed with Rs. 40/- postal stamp.
  - d. One colour recent photograph fixed on application form duly self attested and 3 additional colour photographs.
  - e. Three address slips.
  - f. Demand Draft (SC/ST candidates are exempted from fees) Application form and the documents be kept in an envelope and be superscribed with the name of the post which has been applied. In absence of above mentioned documents and incomplete application is liable to be rejected.
6. **Mode of sending of application -** Last date of receipt of application is **15th October, 2016.** (Applications received after last date due to any reason will not be entertained). The application to be sent by post in favour of **The Chief Executive Officer,**

7. **Fees-** Rs.500/- through Demand Draft of any Nationalized/Scheduled Bank payable at Allahabad in favour of **The Chief Executive Officer, Cantonment Board, Allahabad** (SC/ST candidates are exempted from fees) for applied post.
8. **Through proper channel-** Candidates who are working with any Central Govt./State Govt./ Autonomous Bodies/PSUs etc. shall apply through proper channel and they will have to submit NOC issued from their employer at the time of written test.
9. **Return/refund-** The fees and application forms and documents attached with the applications will not be returned to the applicants.

**No. M-37/2/CLK/608**

**Office of the Cantonment Board**

**2, Ashoka Road (New Cantt Allahabad)**

**Phone: 0532-2422121**

**Website: www.canttboardalld.org.in**

**(Shalini Pandey)**

**Chief Executive Officer**

**Cantonment Board, Allahabad**

**ALLAHABAD CANTONMENT BOARD**

**(Format for Application for the post of Junior Clerk)**

1. Name of the post applied.....
2. Name of Applicant.....
3. Father's/Husbands Name .....
4. Postal Address .....
5. Permanent Address .....
6. Sex.....
7. Date of Birth .....Age as on 15 October, 2016.  
(in words).....
8. Telephone No. (Land Line with STD code).....  
Mobile No..... E-mail id.....
9. Educational Qualification:-

Recent photo-  
graph duly  
Self-attested

Class/ Standard	School/ College	Board/ University	% of Marks	Division	Subject
High School					
Intermediate					
Graduation					
Post Graduation					
Other Qualification					

(10) Fees Paid

D.D.No. \_\_\_\_\_ Date \_\_\_\_\_  
Bank Name \_\_\_\_\_ Amount \_\_\_\_\_

(11) Caste (if Claimed for fees exemption/ Age relaxation) attach attested latest Caste certificate issued from Competent Authority. ....

(12) Experience (if any).....

(13) Whether related to any member or employee of the Board (Yes/No).....  
If yes give name and relation of member or employee.....

(14) Other relevant information : .....

(15) Declaration:

I hereby declare that:-

All the information given in the application form above is correct and complete nothing is false. My candidature can be rejected/cancelled if any information is found incorrect or incomplete at any stage of selection process or even after my selection/appointment to the post.

**Date:**.....

**Signature of Candidate with date**

**Place:** .....

**Name** .....

**List of Documents attached:-**

**22/57/State Government/Recruitment/10+2/18-25/Permanent/Other than Delhi**