

# INDIAN ACADEMY OF HIGHWAY ENGINEERS

(Ministry of Road Transport & Highways)

Indian Academy of Highway Engineers (IAHE) is a registered Society under the Administrative control of Ministry of Road Transport and Highways, Govt. of India. IAHE invites applications from PwDs (persons with disabilities) under OH category to fill up one post of Multi-Tasking Staff on direct recruitment basis in the Scale Rs. 5,200 – 20,200 (PB 1) with Grade Pay 1900/-

## DETAILS OF ELIGIBILITY CONDITIONS

S. No.	Name of the post	Educational and other qualifications required	Recruitment Criteria
(1)	(2)	(3)	(4)
1.	Multi-Tasking Staff	Education qualification (a) Essential: Matriculation from a recognized Institute/ Board	By direct recruitment By Written test as per application received by Advertisement notice and possessing educational qualification as prescribed in column 3.

The last date of receipt of application in IAHE is 26.09.2016, 1730 hrs  
Interested and eligible candidates may apply in the format indicated below:-  
(For details please see point 1(a) to (d) of important conditions below)

### APPLICATION FOR THE POST OF MULTI-TASKING STAFF

(Persons with Disabilities (PwDs) of under Orthopedic Handicapped (OH) category to apply)

- Name of the Candidate (in Block letters) : \_\_\_\_\_
- Father's/Husband's Name : \_\_\_\_\_
- (a) Date of Birth in Christian era : \_\_\_\_\_  
(in dd/mm/yyyy format)
- (b) Age as on last date for receipt of applications : ..... Years ..... months ..... days
- Permanent Address (with PIN code) : \_\_\_\_\_  
\_\_\_\_\_
- Address for Correspondence (with PIN code) : \_\_\_\_\_  
\_\_\_\_\_
- E-mail address, Phone Numbers (Office, Residence & Mobile) along with Fax Number, if any : \_\_\_\_\_  
\_\_\_\_\_
- (a) Specify nature of physical disability : \_\_\_\_\_  
(b) Medical Certificate in support enclosed (Yes/No) : \_\_\_\_\_
- a) Gender: Male / Female : \_\_\_\_\_  
(b) Religion : \_\_\_\_\_  
(c) Whether belonging to Minority Community, if yes, please specify : \_\_\_\_\_  
(d) Whether belonging to SC/ST/OBC, if yes, please specify (Self attested copies of Caste Certificate issued by competent authority to enclosed) : \_\_\_\_\_
- Details of Educational Qualifications from Matriculation onwards (Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient) : \_\_\_\_\_

Recent passport size, self attested photograph to be pasted here

Sl. No.	Details	(1)	(2)	(3)
a.	Examination passed			
b.	Year of passing			
c.	Name of College/Institute			
d.	University/Board			
e.	Main subjects			
f.	Total aggregate & percentage of marks obtained, division and remarks, if any			

- Details of experience (in chronological order). Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient : \_\_\_\_\_

Sl. No.	Details	(1)	(2)	(3)
a.	Name of organization			
b.	Post held with dates (in dd/mm/yyyy format)			
c.	Whether working on permanent / regular or adhoc, temporary, quasi-permanent or deputation or contract basis			
d.	Brief description of duties			

- Nature of present employment (i.e. permanent/regular or ad-hoc, temporary, quasi-permanent or deputation or contract basis) : \_\_\_\_\_
- Total emoluments per month drawn (Please indicate the detailed break-up and also enclose a self-attested copy of the latest pay slip) : \_\_\_\_\_
- Details of computer knowledge: Language(s) known and application software used : \_\_\_\_\_
- Languages known (Read, write, speak and understand) : \_\_\_\_\_

### DECLARATION

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Application Form/Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

I also hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or even after selection, any of the information furnished by me is found to be false, incorrect or misleading, then my candidature / appointment / services will stand cancelled / terminated without assigning any reasons there for.

Date : \_\_\_\_\_  
Place : \_\_\_\_\_

Signature : \_\_\_\_\_  
Name : \_\_\_\_\_

### Important conditions

- (a) The definition of disabilities for reservation in the matter of vacancies for physically challenged candidates is as per "The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995".  
(b) Only such persons would be eligible for applying against the advertisement who suffer from not less than 40% of relevant disability.  
(c) The PWD candidates are required to furnish duly stamped Medical Certificate in relation to their disability from Government Hospital or Medical Board attached to Special Employment Exchange for the handicapped.

- (d) The Competent Authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or a State Government. The Central /State Government may constitute Medical Board(s) consisting of atleast three members out of which atleast one shall be a specialist in the particular field for assessing locomotor/Cerebral/visual/hearing disability, as the case may be.
2. If a large number of applications are received, only those candidates who are short listed on the basis of qualifications, experience, tenure and level of service in the relevant field shall be considered for selection.
  3. Crucial date for determination of eligibility shall be the last date prescribed for the receipt of applications.
  4. Canvassing or bringing influence in any form will disqualify the candidature.
  5. The advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reasons there for.
  6. Duly filled in applications, along with the requisite information / documents stated in above paras, may be sent by Registered/Speed Post, through proper channel wherever applicable, to the following address, so as to reach latest by **26-9-2016**. However, if the candidate anticipates delay in forwarding of his/her application from parent department, he/she should submit an advance copy of the application before the last date prescribed for the receipt of applications. Applications routed through proper channel from the parent department along with requisite information/documents should reach IAHE at the earliest.
  7. It may please be noted that the applications received through e-mail or fax shall be summarily rejected. This notice is also available on IAHE website: [www.iahe.org.in](http://www.iahe.org.in). The envelope containing the application should be superscribed with the name of the post applied for.
  8. **Corrigendum or Addendum or Cancellation to this advertisement, if any, shall be published only on the website of IAHE and will not be published in the newspapers. Therefore, the candidates are advised to check the website of IAHE regularly.**

**Address for Communication:**

**Joint Director (Admin)  
A-5, Institutional Area  
Sector – 62  
Noida – 201301 (UP)**

**20/74/Central Government/Recruitment/10th/Other/Permanent/Other than Delhi**