



Coconut Development Board
(Ministry of Agriculture & Farmers Welfare, Government of India)
Kera Bhavan, SRV Road, Kochi - 682011, India

Applications are invited for filling up the following posts in the Coconut Development Board on deputation/ direct recruitment basis.

Sl. No.	Name of Post	Pay Band and Grade Pay	No. of Posts
1.	Director	₹15600-39100 with Grade Pay ₹6600	1 Post- Deputation basis
2.	Deputy Director (Development)	₹15600-39100 with Grade Pay ₹6600	2 Posts - Reserved for OBC (Direct Recruitment- Back log vacancy)

1. **Director (₹15600-39100 with Grade Pay ₹6600) -1 Post on deputation basis**
Officers of the Central/State Governments/Indian Council for Agricultural Research/ Research Institutions under Central/State Governments/Agriculture Universities/ Autonomous/ Statutory Bodies/ Public Sector Undertakings, holding-(a) (i) analogous posts on a regular basis; or
(ii) with 5 years regular service in posts in the Pay band-3, Rs.15600-39100 with grade pay Rs.5400 or equivalent; and
(b) Possessing educational qualifications and experience as under:

- Essential:**
(i) Post Graduate Degree in Horticulture/Agriculture/Plant Sciences (with working experience of plantation tree crops) from a recognized University or equivalent;
(ii) Ten years experience in a responsible capacity (out of which 5 years experience in a Group A post under the Central Government or equivalent) in agricultural development with particular reference to coconut crop.

- Desirable:**
Doctorate Degree in Agriculture/Horticulture/Plant Sciences relating to coconut crop. [Period of deputation including the period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other organization shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of application]

Note- Officers in the establishment of the Coconut Development Board shall not be eligible for deputation.

General Conditions for the post of Director

The officer selected on deputation basis will have the option to draw his existing basic pay plus deputation (duty) allowance or to have his pay fixed in the scale of the post in accordance with DoPT OM No.2/89/7-Estt. (Pay-II) dated 11.03.1998, as amended from time to time.

Applications (in triplicate) in the given proforma (**Annexure -I**) of the officers who can be spared in the event of selection may be sent along with complete and up-to-date APAR for the last 5 years duly attested by an officer, Integrity and Vigilance Certificates to the **Chairman, Coconut Development Board, Kera Bhavan, SRV Road, Kochi-682011** so as to reach **within 60 days** from the date of appearance of the advertisement in the Employment News. In the event of selection, the officer shall be relieved for reporting in the Board **within fifteen days** of intimation. (The first date of publication of this advertisement in the Employment News will be taken into account for calculation of **60 days**).

While forwarding the applications it may also be verified and certified that the particulars furnished by the officers are correct and that no vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on the officers during the last 10 years of their service. Applications received after due date or without the APAR, Vigilance Clearance and Integrity Certificates or otherwise found incomplete will not be considered.

2. **Deputy Director (Development) (₹15600-39100 with Grade Pay ₹6600) - 2 Posts - Reserved for OBC (Direct Recruitment- Back log vacancy)**

Qualifications and Experience

- (i) Post Graduate Degree in Horticulture / Agriculture/Plant Sciences (with working experience of plantation tree crops) from a recognized University or equivalent; and
(ii) Seven years experience in a responsible capacity (out of which 5 years experience in a Group A post under the Central Government or equivalent) in agriculture development with particular reference to coconut crop.

Age limit : Not exceeding 48 years (Relaxable for Government servants and employees of the Coconut Development Board up to 5 years in accordance with the instructions / orders issued by the Central Government).

Note:- The crucial date for determining the age-limit shall be the normal closing date for receipt of applications, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahual and Spiti district and Pangsi Sub-Division of Chamba district of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).

Application fee: Rs.100/-(Rupees One hundred only). Women candidates are exempted from payment of fee.

General Conditions for the post of Deputy Director (Development)

Candidates desirous of applying for the above post may send their applications typed on plain paper in the format given below (**Annexure-II**) with a passport size photograph affixed thereon along with self attested copies of certificates in support of date of birth, qualifications, experience and caste (non - creamy layer certificate issued by the competent authority). **Applications complete in all respects together with a Crossed Demand Draft for Rs.100/- towards the prescribed application fee drawn in favour of the Chairman, Coconut Development Board payable at Ernakulam should reach the Chairman, Coconut Development Board, Kera Bhavan, SRV Road, Kochi - 682011 within 30 days from the date of appearance of this advertisement in the Employment News.** Application may be sent either in English or in Hindi, (The first date of publication of this advertisement in the Employment News will be taken into account for calculation of 30 days).

Candidates working in Central/State Governments, Research Institutions, Public Sector Undertakings, Autonomous Bodies etc, should apply through proper channel. Incomplete applications/ applications received after the due date and applications of serving candidates not forwarded by the controlling authorities shall not be entertained. The Chairman, Coconut Development Board reserves the right to reject any or all the applications without assigning any reason(s).

Place :Kochi-11
Date : 10.08.2016

(Dr. A.K. Nandi)
Secretary

CURRICULUM VITAE PROFORMA

Annexure-I

- Name and Address (IN BLOCK LETTERS) :
- Date of Birth (In Christian era) :
- Date of retirement under Central/State Govt. Rules :
- Educational Qualifications:
- Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same):

Photo

- Qualifications/ Experience required** **Qualifications/Experience possessed by the Officer**
- Essential** (i) (ii) (iii)
Desired (i) (ii)
- Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
 - Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/Instt./ Orgn.	Post held	From	To	Scale of Pay and basic pay	Nature of duties

- Nature of present employment i.e. ad-hoc or temporary or permanent.
- In case the present employment is held on deputation/contract basis, please state:-
(a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong
- Additional details about present employment.
Please state whether working under (indicate the name of your employer against the relevant column.)
(a) Central Government
(b) State Government
(c) Autonomous Organizations
(d) Government Undertakings
(e) Universities
(f) Others
- Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
- Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
- Total emoluments per month now drawn.
- Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement)
(Note: Enclose a separate sheet, if the space is insufficient).
- Whether belongs to SC/ST/OBC :
- Remarks (The candidate may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information).
(Note: Enclose a separate sheet, if the space is insufficient).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date: _____ Signature of the candidate
Address _____
Tel. No. _____
E-mail : _____

Certificate to be furnished by the Employer/Head of the Office/Forwarding authority
Certified that the particulars furnished by Shri/Smt./Kum. _____ are correct and he/she possesses the required educational qualifications and experience mentioned in the advertisement.

Also certified that:

- There is no vigilance case pending/contemplated against him/her.
- Copies of his/her APAR for the last 5 years duly attested (on each page) by an authorised officer are enclosed.
- His/her Integrity is beyond doubt.
- No major/minor penalty has been imposed on him/her during the last 10 years/ list of major/minor penalties imposed on him/her during the last 10 years is enclosed.

Date:..... Signature _____
Place..... Name & Designation _____
With seal _____

Annexure-II

Proforma for Application

- Application for the post of _____
- Name (in Block letters)
 - Father's/Husband's name
 - Date of birth (in Christian era)
 - Sex
 - Whether belongs to OBC
 - Are you seeking age relaxation, if so, under which category?
 - Educational qualifications:

Photo

Examination passed	Board/ Institute	Year of passing	Optional subjects	Percentage of marks obtained

- Details of employment in chronological order:
- | Office/Institute/ Organization | Post held | From | To | Scale of pay | Nature of duties |
|--------------------------------|-----------|------|----|--------------|------------------|
| | | | | | |
- Address for communication with contact No. and e-mail id
 - Permanent address
 - Details of Demand Draft (application fee)
 - Additional information if any

Place: Signature of the applicant
Date:
23/14/Central Government/Recruitment/Post Graduate/Other/Deputation/Other than Delhi