

Department of Posts

o/o The Sr. Manager, Mail Motor service, 134/A, S.K. Ahire Marg, Worli, Mumbai 400018

No. DMS-8/Tech.Rectt/XIX/2016/230

Dt. 23 /09/2016

Applications are invited from Indian Citizen for the post of Skilled Artisans (Turner, Tinsmith & Tyreman) from the eligible candidates to work as Technical Staff at this office. The last date of receipt of application is **31/10/2016 up to 17.00 hrs.**

Details of Vacancies be filled are as below

Srl.	Name of the post	No. of vacancies	Pay scale	Category				
				SC	ST	OBC	OC	Total
1	Turner	01	19900 (Pay Matrix level-02)	Nil	Nil	Nil	01	01
2	Tinsmith	01	19900 (Pay Matrix level-02)	Nil	Nil	Nil	01	01
3	Tyreman	01	19900 (Pay Matrix level-02)	Nil	Nil	Nil	01	01
	Total	03						

1. Eligibility criteria for the post of Skilled Artisans (i.e. Turner, Tinsmith & Tyreman):

Candidate age should be between 18 to 30 years as on **01.07.2016** (relaxation as per orders issued by Central Government from time to time). He should possess certificate in the respective Technical Trade from any technical institution recognised by the Government or VIII Standard passed with the experiences of one year in the respective trade.

2. Method of selection:

Selection will be made from, amongst the candidates possessing the requisite qualifications by means of Competitive Trade Test. The date and venue of the test will be intimated to the eligible candidates. No information will be sent in r/o other applicants who are not found eligible.

3. Application should be submitted with the following Bio-data:-

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| (i) Full Name (in block letters):- | (vi) Date of birth:- |
| (ii) Father's Full Name (in block letters):- | (vii) Age on 01.07.2016: in format:- Year - Month - Days |
| (iii) Post Applied for: - | (viii) Community:- |
| (iv) Permanent Address: - | (ix) Educational Qualification:- |
| | (x) Technical Qualification/Certificates etc.:- |
| | (xi) Technical Trade work experience Certificates issued by previous employer:- |
| (v) Address for correspondence:- | (xii) Any other relevant information:- |

4. Application must be signed by the candidates and accompanied with:

a) Photo copies of following certificates attested by Gazetted officer:-

- Educational qualification
- Technical qualification
- Proof of age (school leaving Certificate etc).
- Community certificates, if any.
- Technical Trade Work Experience Certificate issued by previous employer (Atleast one year Technical Work Experience is mandatory).

b) Two copies of recent Pass Port size photographs. One should be pasted on the application form and another one should be attached to the Application Form.

Note:

i) The separate application should be sent for each post in separate envelopes and the candidate should **superscribe** the post applied for on the **envelope** which should be addressed to **Sr.Manager, Department Of Posts, Mail Motor Service, 134/A, S.K.Ahire Marg, Worli, Mumbai 400018** and sent through Speed Post/Register Post only. The last date of receipt of application is on or before **31/10/2016 by 17.00 hrs.** Applications received by other means of transmission will be rejected.

ii) Application(s) without complete information or without copy/copies of Certificate(s) or the application(s) without required experience will be rejected without any notice or information.

Senior Manager, Mail Motor Service, Mumbai 400018