

Ministry of Defence

Office of the Principal Director Defence Estates, Central Command Lucknow Cantt.

Applications are invited in prescribed format (given below) from Indian nationals only for following post in various offices of Defence Estates Department. Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

2. The eligibility conditions, vacancies positions and other details are as follows:-

Sl. No.	Name of the post & pay scale	Total no. of posts	Details of reservation					Age as on 16.11.16	Educational Qualification
			Gen	OBC	SC	ST	Physically Handicapped (PH)/ESM		
1.	Sub Divisional Officer Grade-II (Gp 'C', Non Gazetted) As per 7th Pay Commission Rs.25500/- + other allowances as applicable.	10	03	02	01	0	04	18-27 years	(i) Matriculation or equivalent AND (ii) Diploma or certificate of a registered/recognized institute in Surveying/Draftsmanship (Civil) of not less than 2 years.
							PH 02 ESM 02 (HH)		

Note:- Gen- General, OBC- Other Backward Classes, SC- Scheduled Caste, ST- Scheduled Tribe, PH- Physically Handicapped, (HH-Hearing Handicapped), ESM- Ex -Service Man.

3. AGE RELAXATION :-

- Upper age limit is relaxable by 05 years for SC, 03 years for OBC and 10 years for physically handicapped candidates. DOPT OM No. 15012/12003-Estt.(D) dated 29.06.2015 shall apply Application of physically handicapped candidate, without proper certificate specifying the percentage of disability (HH-Hearing Handicapped), will not be considered for age-relaxation,
- Up to 40 years for Departmental candidates with 03 years continuous service. Additional relaxation as per (i) above will be available to candidates belonging to SC/OBC/PH as applicable.
- Age relaxation for Ex-serviceman and any other Category of persons will be governed as per the orders issued by the Govt. from time to time. Ex-servicemen will be attached their Discharge Certificate with the form.
- The candidates other than reserve categories who apply for the aforesaid posts will be treated as general candidates.

4. EXAM PATTERN:-

- There will be a written test and skill test totaling **200 marks**. The test paper will be bilingual i.e. Hindi and English. The components of written test will be as under:-
 - Technical Knowledge : **120 Marks**
 - Numerical Ability : **15 Marks**
 - Reasoning : **15 Marks**
 - Current Events : **10 Marks**
 - General English : **10 Marks**
 - Total : 170 Marks**
- Shortlisted candidates will be given skill test in handling technical equipment such as ETS (Electronic Total Station) and other practical aspects of Land Survey of **30 Marks**.

5. Examination fee and mode of payment

Candidates are advised to remit Rs. 50/- (Rupees Fifty only) by Demand Draft only in favour of "Principal Director Defence Estates Central Command, Lucknow Cantt." payable at State Bank of India, Defence Banking Branch, Sadar Lucknow. Fee is exempted for women and physically handicapped candidates.

6. Last date for receipt of application form is **15.11.2016**. Candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Laddakh, Sub-division of Jammu and Kashmir State, Lahaul and Spiti, District of Pangi Sub-division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep are given two weeks extra time to submit the application i.e. **30.11.2016**.

7. Eligible candidates will be called to appear for written test/skill test. Date, time and venue of the same will be separately intimated to the candidates. No TA/DA will be paid. The eligible Candidates shall bring the admit card along with him/her for appearing in the Written Test.

8. The written test / skill will be conducted at Lucknow (UP).

9. No interview will be conducted for the aforesaid posts.

10. The shortlisted Candidates in the Written Test will be allowed to appear in the Skill Test which shall be held on the next day of the Written Test.

11. A reserve panel of 04 candidates will be drawn against each category and the said panel will be valid as per a extant Govt. instructions in this regard. It is specified that being on the panel does not bestow any right for appointment.

12. The post carries **All India Service Liability (AISL)**. Thus, the candidates selected for appointment are liable to serve anywhere in India.

13. Two passport size photographs duly self attested. (One to be affixed on the form and other affixed on the admit card) and two self addressed envelope of size 10 cms X 22 cms affixed with Rs.5/- postal stamp on each envelope are required to be attached alongwith the application.

14. The application should be in the prescribed proforma given below and sent by "ordinary post" in an envelope superscribed as "APPLICATION FOR THE POST OF SUB DIVISIONAL OFFICER, GRADE-II" and should be addressed to the Principal Director, Defence Estates, Central Command, 17 Cariappa Road, Lucknow Cantt., -226002 (U.P.). A self addressed post card with Rs. 5/- postage stamp affixed should be sent for sending acknowledgement of application.

15. Photocopy of documents relating to Date of Birth, Educational Qualification, Category Certificate, Discharge Certificate for Ex-serviceman and Disability certificate as per Annexure 'A' of DOP&T O.M. No. 36035/3/2004-Estt (RES) dated 29.12.2005 (Copy enclosed in the websites given below) specifying the percentage of disability for Physically Handicapped Candidates should be attached duly self attested.

16. All columns of application and admit card must be filled completely in all respects. The application and admit card received without relevant documents, fee (if applicable), signature, left thumb impression or received after due date will be summarily rejected. Demand draft of rejected applications will not be returned.

17. The candidate may send the application form along with the admit card duly filled.

18. Application and admit card are printed below. Application form and admit card can also be downloaded from the websites of the following offices.

Director General Defence Estates, New Delhi : www.dgde.gov.in
Cantonment Board Lucknow : www.cblucknow.org.in
Cantonment Board Kanpur : www.cbkanpur.org.in
Cantonment Board Meerut : www.cbmeerut.org.in

No. 57938/ADM/Rectt./SDO-II/2016
Dated ____ September' 2016

Principal Director
Defence Estates, Min of Defence
Central Command
17, Cariappa Road
Lucknow Cantt.-226002 (UP)

APPLICATION FORM

(To be printed in A-4 Size only)

APPLICATION FOR THE POST OF SUB-DIVISIONAL OFFICER, GRADE-II

- Name in full (in block letters)
- Name of Father/Husband
- Permanent Address (With PIN code)
- Present Postal Address (with PIN code, contact & Mobile No./e-mail)
- Date of Birth

Space for passport size photograph duly self attested.

Date	Month	Year

- Age (as on 15.11.2016)

Days	Months	Years

- Nationality

- Sex (Please Tick)

Male	Female

- Marital status (Please Tick)

Married	Unmarried

- Category (Reservation)

(Please Tick)

GEN	SC	OBC	PH(HH)	ESM

(Attach photocopy of certificate issued by Competent Authority in case of SC, OBC, PH (HH), ESM. The percentage of disability certificate must be essentially submitted by PH (HH) candidate for obtaining Age-Relaxation.)

- Details of demand draft:

DD No. & date	Bank	Branch

12. Educational Qualification:-

Sl. No.	Name of Qualification	University/ College/ School/ Institute	Year of Passing	Class/Division/ Grade	% of Marks
1.	Matriculation or equivalent				
2.	Diploma or Certificate of a registered/recognized institute in surveying/ Draftsmanship (Civil) of not less than 2 years.				
3.	Additional qualification (add rows if necessary)				
4.	10+2 (Intermediate)				
5.	Graduation				

(Note: Photocopies of Sl. No. 1+2 duly self attested are to be attached with the application.)

- Particulars of present employment / past experience if any.

Sl. No.	Name of the Organization.	From (date)	To (date)	Designation	Nature of Duties

Note : Photocopy of educational qualification/experience certificate (if any) duly self attested are to be enclosed with application.

14. DECLARATION:-

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect or ineligible being detected before or after the Written test/Skill test, my candidature for the above post will stand cancelled and my claims for the recruitment forfeited.

Place :-

Date :-

(Candidate's left thumb impression)

Signature of Candidate
(Name of the Candidate)

ADMIT CARD FOR RECRUITMENT TO THE POST OF SDO-II

(On a separate sheet of paper in double space)

- Name (in block letters)
- Signature of Candidate:
- Candidate's left thumb impression

Space for passport size photograph duly self attested.

(For office use only)

- Roll No.
- Date and time of written test
- Place of Written test:
(Signature of the presiding officer)

Important Instructions for Candidates-

- Mobile phones are not allowed in Examination hall.
- Affix latest passport size photograph duly self-attested.
- Candidates to bring blue/black ball pens for the exams.