

Commandant, The Garhwal Rifles Regimental Centre Lansdowne (Uttarakhand)

Applications are invited from eligible candidates for the following posts as under:-

Name of post	Nos of Posts	Category	Pay Scale & Grade Pay	Edn qualification	Age limit
Steno Gde-II	01 (One)	OBC	Level-4 of the pay matrix (Pre. rev. Pay Band -1) Rs. 5200-20200 Grade Pay-2400/-	Essential :- i) 12th class pass or equivalent qualification from recognized Board or University. ii) Skill test norms : Dictation :- 10 Minutes @ 80 w.p.m in shorthand Hindi or English. Transcription :- 50 minutes in English, 65 minutes in Hindi	OBC -18 to 28 yrs on 20 Feb 2017.
Draughtsman	01 (One)	OBC	Level-4 of the pay matrix (Pre. rev. Pay Band - 1) Rs. 5200-20200 Grade Pay-2400/-	Essential :- i) 12th class pass or equivalent qualification from recognized Board or University . ii) Diploma in concerned discipline from a recognized institutional or certificate in Draughtsmanship in the relevant discipline from an Industrial Training Institute. Desirable:- one year exp. in the relevant discipline/ area in Organization in Govt/ Statutory/Autonomous Organization PSU or University or pvt Organization of repute.	OBC -18 to 28 yrs on 20 Feb 2017.
Cook	02 (Two)	01 -General (Physical handicapped) & 01- General	Level-2 of the pay matrix (Pre rev Pay Band - 1) Rs. 5200-20200 Grade Pay-1900/-	Essential :- i) 10th pass, skilled in Indian Cookery & Experience certificate from recognized Institute. ii) Physical handicapped certificate issued by Govt. (for PH candidates) Desirable :- 01 year experience of trade.	PH - 10 yrs relaxation for Physical Handicapped. GEN -18 to 25 yrs on 20 Feb 2017.
Tailor	01 (One)	01-SC	Level- 1 of the pay matrix (Pre rev Pay Band -1) Rs. 5200-20200 Grade Pay-1800/-	Essential - i) 10th class pass or equivalent. ii) A certificate from a recognized ITI in the trade of Tailor. Desirable :- 03 years experience as tailor in a reputed est.	SC -18 to 30 yrs on 20 Feb 2017.
Washerman	02 (Two)	01 -ST & 01-OBC	Level-1 of the pay matrix (Pre rev Pay Band -1) Rs. 5200-20200 Grade Pay- 1 800/-	i) Matriculation or equivalent from recognized board. (ii) must be able to wash Military/ Civilian clothes thoroughly well & Experience certificate from recognized Institute.	ST - 18 to 30 yrs on 20 Feb 2017 OBC - 18 to 28 yrs on 20 Feb 2017.
Range Chowkidar	01 (One)	01 -General	Level-1 of the pay matrix (Pre rev Pay Band -1) Rs. 5200-20200 Grade Pay-1800/-	Essential :- Matriculation or equivalent from recognized board. Desirable:- Conversant with the duties of the respective trade with one year's experience in the trade.	Gen -18 to 25 yrs on 20 Feb 2017.
Mali (Gardener)	01 (One)	01 -OBC	Level- 1 of the pay matrix (Pre rev Pay Band -1) Rs. 5200-20200 Grade Pay-1800/-	Essential :- Matriculation or equivalent from recognized board. Desirable :- Conversant with the duties of the respective trade with one year's experience in the trade.	OBC - 18 to 28 yrs on 20 Feb 2017.

Note : Age relaxation shall be applicable for reserved post/ candidates.

Photo copies of following documents are required to be attached with the application & name of applied post should be written on the top of the envelope :-

Certificate for Education qualification i.e. 12th/10th Certificate, Mark sheet, Diploma (if any), Character certificate from Gram Pradhan / School, concerned / Gazetted Officer, Caste Certificate, Physical Handicapped certificate issued by Govt. Authority (Only for Physical Handicapped candidate)

Experience certificate duly attested & One self addressed registered envelope with application.

Last date of receipt of application at this office :- **Three weeks from the date of publication of this advertisement.**

- Note :**
1. Date of examination and interview will be intimated separately through post.
 2. No TA/DA will be admissible for written examination and interview.
 3. Postal delays will not be accepted as reasons. No application will be accepted by hand/courier/E-mail/Fax.
 4. All application should be forwarded through registered post to the following address :-

The Commandant
The Garhwal Rifles Regimental Centre
Lansdowne (Uttarakhand)
PIN -246155

APPLICATION FORMAT
APPLICATION FOR THE POSTS OF DEFENCE CIVILIAN EMPLOYEES
AT THE GARHWAL RIFLES REGIMENTAL CENTRE
LANSDOWNE (UTTARAKHAND)

1. Name of the candidate :
2. Applying for the post :
3. Father's / Husband's Name :
4. Sex (Male / Female) :
5. Date of birth by Christian Era :
6. Education qualification :
7. I.T.I Diploma in concern trade :
8. Caste /PH Certificate :
9. Work Experience (Compulsory) :
10. Permanent address :
11. Present /Postal address:.....
12. Telephone/Mobile No. of the candidate :

**Affix latest copy
of Passport size
photograph duly
attested**

Place :

Dated :

(Signature of the candidate)

Note : Self-attested photocopies of all supporting documents to be enclosed. Do not enclose any original certificate. _____
(for official use only)