



FALTA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry
Government of India

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OFFICE MEMORANDUM

Subject : Filling up the posts of **Assistant Development Commissioner in FSEZ, Manikanchan SEZ** and various Private Special Economic Zones in West Bengal, Odisha and Nagaland under the jurisdiction of Zonal Development Commissioner on deputation basis.

It is proposed to fill up 13 (Thirteen) post of Assistant Development Commissioner (Group-B Gazetted) in the level of Pay Matrix : 7 (Pay Band of Rs. 9300-34800/- (PB02) with Grade Pay of Rs. 4600/- (pre-revised)} in FSEZ, Manikanchan SEZ and various Private Special Economic Zones located in West Bengal Odisha and Nagaland under the jurisdiction of Development Commissioner on deputation basis. The experience and qualification required for the posts are indicated in Annexure-I.

2. It is requested that applications, in the given Proforma (Annexure-II) of the eligible and willing officers who could be relieved in the event of selection, alongwith the following documents may please be forwarded to the Development Commissioner, Falta Special Economic Zone on the above address through proper channel within 45 days from the date of publication on this advertisement in the Employment News.

(a) Complete and up to date confidential reports for the last five years attested photocopies thereof. (b) Integrity Certificate/Vigilance Clearance. (c) Details of major/minor penalties during the last 10 years (if no penalties have been imposed, it should be stated).

3. Applications received after the last date or without the confidential reports or other relevant documents or otherwise found incomplete will not be considered.

4. The appointment will be on deputation basis. The period of deputation shall ordinarily not exceed 3 years. The terms of deputation will be regulated in accordance with the standard terms and conditions prescribed by the Department of Personnel & Training, Government of India vide their OM no. 6/82009-Estt(Pay-II) dated 17.06.2010 as amended from the time to time. Officials who volunteer for the post will not be permitted to withdraw their names later.

5. Advance copy of applications will not be entertained. The details are also available on the website www.fsez.nic.in

(Dr. Sriramappa, V)

Deputy Development Commissioner

Date : 29.06.2017

Annexure-I

Experience and qualification for the posts

Methodology for filling up the posts of Assistant Development Commissioner

(i) The appointment will be purely on deputation basis.

(ii) An employee of the Central Government or State Government or a PSU or Autonomous Bodies of Central Government or State Government may alone be considered for these posts.

(iii) The educational qualification, work experience and other eligibility conditions like age limit etc. would be the same as provided in the recruitment rules prescribed for the respective posts in the Central Government SEZs.

1. Assistant Development Commissioner (Group- 'B' Gazetted)

Name of the post : Assistant Development Commissioner

Scale of Pay : Pay Level in the Pay Matrix :-7

Rs. 9300-34800/- (PB-2) with Grade Pay of Rs. 4600/- (pre-revised)

Method of recruitment : Deputation

Number of vacancies : 13

Eligibility:

Offices under the Central Government :

(a) (i) holding analogous posts on regular basis in the parent cadre or Department or (ii) with three years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5500-9000/- (Pre-revised) or equivalent in the parent cadre or department or (iii) with eight years regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5000-8000/- (Pre-revised) or equivalent in the parent cadre or department and (b) processing two years experience in the field of Industrial Development or Foreign Trade.

(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of Central government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceed 56 years as on the closing date of receipt of application).

Annexure-III

BIODATA

1.	Name of the candidate					
2.	Post held earlier					
3.	Name & Address of the office which working					
4.	Date of Birth					
5.	Date of Retirement					
6.	Educational qualification					
7.	Present Basic Pay					
8.	Post held on regular basis with Scale of Pay and date of appointment thereto on regular basis.					
9.	Permanent post held with scale of pay and date of confirmation.					
10.	Details of Employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
Sl.No.	Office/Institution/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties
11.	Nature of present employment, if any i.e. whether adhoc, temporary or permanent					
12.	In case the present employment is held on deputation/contract basis, please state					
	(a) The date of initial appointment					
	(b) Period of appointment on deputation/ contract					
	(c) Name of the present Office/Organization to which you belong					
13.	Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose a separate sheet, if the space is not sufficient)					
14.	Whether belongs to SC/ST/OBC					

Signature of the applicant

Contact No.

Date :-