

# EMPLOYMENT OF ACT APPRENTICES IN LILUAH WORKSHOP AND HOWRAH DIVISION OF EASTERN RAILWAY

**Notice No. 01/2017/LLH, Dated 27.10.2017**

**Closing Date : 07.12.2017** **Time : 16.00 hrs.**

**Engagement of Act Apprentices having Matriculate (10+2 system) with ITI (NCVT) passed candidates in Liluah Workshop & Howrah Division under the Apprenticeship Act, 1961 & Apprenticeship Rules, 1962**

(1) Applications are invited in the prescribed format from the candidates fulfilling the following conditions for engagement of **204 nos. of Act Apprentices for Liluah Workshop & 659 nos. for Howrah Division** under the Apprenticeship Act, 1961 and Apprenticeship Rules, 1962 for imparting training.

(2) The candidates shall have to apply for one unit only either for Liluah Workshop or for Howrah Division. No candidate could apply for both the units ( i.e. more than one unit) in case of which the application is liable to be rejected.

(3) The envelope containing the application should be super-scribed "**Application for Liluah Workshop**" or "**Application for Howrah Division**" against Notice No. 01/2017/LLH dated 27.10.2017 for engagement of Act Apprentices.

(4) Apprentices will be engaged in the following trades :—

**A. For Liluah Workshop :—**

Sl. No.	Name of Trades	UR	SC	ST	**OBC	Total	2% PHP		Ex-Servicemen
							OH	HH	
1.	Fitter	40	12	06	22	80	01	01	* 3% of the total no. of seats (i.e. 06 seats) are reserved for Ex-Servicemen
2.	Machinist	12	03	02	06	23	01	—	
3.	Turner	05	02	01	03	11	—	—	
4.	Welder (G & E)	24	08	04	14	50	01(OH/HH)		
5.	Painter General	03	01	00	01	05	—	—	
6.	Electrician	08	02	01	04	15	—	—	
7.	Wireman	08	02	01	04	15	—	—	
8.	Refrigeration & Air Conditioning	03	01	00	01	05	—	—	

For Physically Handicapped Persons, only Loco motor or Cerebral palsy having 40% or more in the relevant disability and Hearing Handicapped having loss of 60 decibels or more in the better ear in the conversational range of frequency are eligible to apply. \*\*If no suitable OBC candidates are available, seats / trades will be filled up by un-reserved candidates.

**B. For Howrah Division :—**

Sl. No.	Name of Trades	UR	SC	ST	**OBC	Total	PHP				Ex-Servicemen
							OH	HH	VH	Total	
1.	Fitter	142	42	21	76	281	03	03	03	09	* 3% of the total no. of seats (i.e. 20 seats) are reserved for Ex-Servicemen
2.	Welder	31	09	05	16	61	01	01	—	02	
3.	Mech. (MV)	05	01	01	02	09	—	—	—	—	
4.	Mech. (Dsl)	08	03	01	05	17	—	01	—	01	
5.	Blacksmith	05	01	01	02	09	—	—	—	—	
6.	Machinist	05	01	01	02	09	—	—	—	—	
7.	Carpenter	05	01	01	02	09	—	—	—	—	
8.	Painter Genl.	05	01	01	02	09	01	—	—	01	
9.	Lineman (Gen)	05	01	01	02	09	—	—	—	—	
10.	Wireman	05	01	01	02	09	—	—	—	—	
11.	Ref. & Air Cond. Mech.	04	01	01	02	08	—	—	—	—	
12.	Electrician	111	33	17	59	220	03	03	01	07	
13.	Mechanic Machine Tool Maintenance	05	01	01	02	09	—	—	—	—	
<b>Total</b>		<b>336</b>	<b>96</b>	<b>53</b>	<b>174</b>	<b>659*</b>	<b>08</b>	<b>08</b>	<b>04</b>	<b>20</b>	

\*\*If no suitable OBC candidates are available, trades will be filled up by un-reserved candidates.

**(5) Standards of Fitness for PH Person : (BOTH FOR LILUAH & HOWRAH DIVISION)**

Candidate selected under the reservation provided for PH Person is to be placed in the appropriate category viz. UR/SC/ST/OBC to which he belongs. (A) For Loco motor or Cerebral palsy (OH) : 1) Fitter: Lower limb partially damaged from one side can join. 2) Turner: Lower limb partially damaged from one side can join. 3) Machinist : Only small finger damaged can join. 4) Mech (Dsl.): Upper limb partially damaged ( Little finger & Ring finger) can be accommodated. 5) Welder : A person without leg and without three finger of one hand can be accommodated. 6) Painter General : One upper and lower limb partially damaged. 7) Electrician : Partially lower limb can be accommodated. 8) AC & Refrigeration : Only one lower limb partially working can be accommodated. Small finger of each hand damaged can be accommodated. 9) Mech. (MV) : Upper limb partially damaged ( Little finger & Ring finger) can be accommodated for both hands. Lower limb partially damaged only one side can be accommodated. 10) Carpenter : One upper & lower limb partially damaged. 11) Mechanic Machine Tool Maintenance : With one lower limb partially damaged. (B) For Hearing Handicapped: 1) Only deaf / dumb or deaf-mute. 2) Hearing Handicapped are not entitled in the trade of : i) Turner ii) Machinist iii) Mech. Machine Tool Maintenance. Only Loco motor or Cerebral palsy having 40% or more in the relevant disability and Hearing Handicapped having loss of 60 decibels or more in the better ear in the conversational range of frequency are eligible to apply. (C) For Visually Handicapped : (for Howrah only): 1) Total absence of sight or visual acuity not exceeding 6/60 or 20/200 ( snellen) in the better eye with correcting lenses or limitation of the field of vision subtending and angle of 20 degree or worse. 2) LOWER VISION : person with low vision means a person with impairment of visual functioning even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device. Provided also that the standard of fitness relating to eyes shall not apply in the case of a person with low vision (Low vision means a person with impairment of vision of less than 6/18 to 6/60 with best correction in the better eye or impairment of field in any one of the following categories : i) Reduction of field less than 50 degrees ii) Hemianopia with Macular involvement iii) Altitudinal defect involving lower fields) in the trade - i) FITTER ii) ELECTRICIAN. A physically Handicapped person who wants to avail the benefit of reservation would have to submit a disability certificate issued by a competent authority. Physically Handicapped certificate issued by Govt. Hospital/ Medical board as per Para- 4 & 5 of the gazette extra ordinary published by the concerned authority dated

17.07.99 is to be enclosed with the application. Provided that standard of relaxation for persons having blindness or low vision for the trades of fitter & Electrician will be applicable as per extant rules. Provided also that standard of relaxation for person having loco motor disabilities/ Cerebral palsy will be applicable for the trades of fitter, Machinist, Welder, Mech.(Diesel), Painter & Electrician as per extant rules. Provided also that standard of relaxation for persons having hearing impairment will be applicable for the trades of Fitter, Mech.(Diesel) & Electrician as per extant rules. (Medical Board duly constituted by the Central/State Govt. Hospital. The Central/State Govt. may constitute medical Board(s) consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing Locomotor/Cerebral/Visual/Hearing Disability as the case may be.)

(6) **EX-SERVICEMEN** : An Ex-serviceman candidate selected under the reservation provided for them is to be placed in the appropriate category viz. UR/SC/ST/OBC to which he belongs. Reservation for Ex-servicemen, their children and children of Armed force personnel will be engaged for Apprenticeship as per details mentioned below : a) Children of deceased /Disabled Ex-Servicemen including those killed/disabled during peace time. b) Children of Ex-Servicemen c) Children of Serving Jawans. d) Children of Serving Officers e) Ex-Servicemen.

(7) **AGE** : (i) The candidates should have completed 15 years of age and should not have completed 24 years of age as on 01.07.2017 i.e. should not be born earlier than 02.07.1993 and not later than 01.07.2002. (ii) Upper age limit is relaxable by 5 years in case of SC/ST Candidates. i.e. should not be born earlier than 02.07.1988 and not later than 01.07.2002. (iii) Upper age limit is relaxable by 3 years in case of OBC candidates. i.e. should not be born earlier than 02.07.1990 and not later than 01.07.2002. (iv) For Physically Handicapped Persons : - Upper age limit is relaxable by 10 years for UR / for SC&ST 15 years and 13 years for OBC. i.e. should not be born as follows : UR - earlier than 02.07.1983 and not later than 01.07.2002. SC/ST - earlier than 02.07.1978 and not later than 01.07.2002. OBC - earlier than 02.07.1980 and not later than 01.07.2002. (v) The upper age limit is relaxable for ex-servicemen up to the extent of service rendered in defence forces plus 3 years maximum up to 40 years provided they have put in a minimum of 6 months service at a stretch. Ex-servicemen who have already joined the Govt. Service on Civil side after availing of other benefits given to them as ex-servicemen for further employment can not claim ex-servicemen status for the purpose of their engagement. Such a person will be deemed to be Civil employee and will accordingly be entitled to only such of the benefits like relaxation of age etc. as admissible to Civil employees in the normal course in accordance with existing instructions in this regard subject to his fulfillment of conditions governing the grant of such benefits. They are required to attach a certificate issued by the Military Authority indicating their date of enrolment and date of discharge. Ex-servicemen are required to clearly indicate all required particulars including Community in the application form and enclose all documentary proof including Community Certificate in the Prescribed Format as required. However, regardless of Community, Ex-servicemen will be considered against the Ex-servicemen Quota, if available. If UR vacancies are not available then only Ex-servicemen belonging to those particular Communities where vacancies are available will be considered against the Ex-servicemen Quota.

(8) **QUALIFICATION** : Matriculation (Matriculate or 10th Class in 10+2 examination system) with minimum 50% marks excluding OPTIONAL/ADDITIONAL SUBJECT and having I.T.I. certificate affiliated to NCVT compulsory in relevant trade. Both side copies of all certificates viz. proof of date of birth, educational/technical Qualification Certificate, Caste Certificate , PH Certificate , Ex-serviceman certificate etc. duly attested by a Gazetted Officer of Central or State Govt. and must bear office seal and name of attesting officer to be attached. **Training Period** : As per directives of RDAT/Kolkata. STIPEND will be paid as per extant rules.

(9) **HOW TO APPLY** : The Application form & Call Letter as per attached format must be submitted in foolscap /A4 size paper duly filled in all the columns in all respect by the candidate himself in his own hand writing with ball point pen to be addressed to **Workshop Personnel Officer, Eastern Railway, Liluah, Howrah - 711 204 in a closed envelope super-scribed as "Application for Liluah Workshop" or "Application for Howrah Division"** against Notice No. 01/2017/LLH dated 27.10.17 for engagement of Act Apprentices by enclosing the following : (i) 2 Self-addressed envelope of 11" X 5" with Postal Stamp of Rs. 5/- (Exemption for SC/ST/PH Candidates). (ii) A Crossed Postal Order in favour of F.A. & C.A.O., Eastern Railway, Kolkata payable to GPO/ Kolkata for Rs. 100/- as processing fee which is not refundable/transferable under any circumstances (The Postal Order purchased before the date of publication of this notice will not be valid). (iii) No Postal Order is required for SC/ST , PHP, Women, Minorities & Economically backward candidates as per extant rules. (iv) Self declaration for waiver of fee for Minority candidates to be submitted as per Annexure-'A' and Proforma for Income Certificate for Economically Backward classes to be submitted as per Annexure-'B'. (v) 2 recent Passport Size Photographs duly signed by the applicant, one of which should be pasted on the Application Form in the space provided and another should be pasted on the CALL LETTER-CUM-ADMIT CARD in the space provided. Both the photographs are required to be attested by a Gazetted Officer. (vi) Before applying, the candidates should ensure that he/she fulfils the eligibility and other criteria, and if erroneously engaged, such candidates shall be summarily dismissed without notice at any stage of engagement. (vii) All columns should be filled up properly. No column should be left blank otherwise the candidature will be cancelled. Application having Blurred LTI will be cancelled.

(10) **Regarding Creamy layer Certificate** : (a) Current Creamy layer certificate from OBC candidates: The OBC candidates should also enclose attested photocopy of current creamy layer certificate for the Govt. of India issued by the competent authority in the prescribed format for Central Govt. Service which is of preceding one year. (b) The Competent Authorities for issue of Creamy layer certificate and SC/ST/OBC are: (i) District Magistrate / Addl. Magistrate / Collector / Dy.Commissioner /Addl. Deputy Commissioner / Dy.Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate /Executive Magistrate /Extra Asstt. Commissioner ( not below the rank of 1st Class Stipendiary Magistrate). (ii) Chief Presidency Magistrate / Addl.Chief Presidency Magistrate /Presidency Magistrate. (iii) Revenue Officer not below the rank of Tahsildar. (iv) Sub-Divisional officer of the area where the candidate and / or his / her family resides. (c) In case of SC/ST/OBC Candidate, certificate from the appropriate / competent authority authorized to issue should be submitted in the format prescribed by the Govt. of India (Annexure-'C' for SC/ST, Annexure-'D' for OBC) with due attestation from a Gazetted officer.

**(11) THE LAST DATE OF RECEIPT OF APPLICATION IS ON 07.12.2017.**

(12) Sealed Box for dropping of the applications will be kept in front of the Recruitment Cell near Gate No. 2 of Carriage & Wagon Workshop, Eastern Railway, Liluah between

10.00 hrs. to 16.00 hrs. on all working days & 10.00 hrs. to 13.00 hrs. on Saturdays only (except Sundays & Holidays). The Box will be finally withdrawn at 16.00 hrs. on 07.12.2017.

(13) Name and address of the candidates should be legibly filed on the CALL LETTER with a recent passport size photograph of the candidate duly signed and attested by a Gazetted Officer affixed on the space provided in the format of the CALL LETTER as per specimen enclosed. The Call Letter should be sent along with the application form.

(14) No column of the application form should be left blank or Incomplete application or over writing/erasing in the application or without IPO (where applicable) or not supported by attested copies of certificates, improper caste certificate, improper PH certificate, improper Ex-Servicemen certificate, improper Creamy layer certificate or without L.T.I. OR Blurred L.T.I etc. will be rejected.

(15) If it is noticed by the Railway Administration that the applicant have furnished wrong information/fake certificates, the Railway Administration reserves the right to discharge the candidate/selected candidate at any stage without notice and to recover the stipend amount paid to them under the provisions of Indemnity Bond without prior information. FIR will be lodged for submitting false / forged certificates & for furnishing wrong/false information or documents in support of their consideration.

(16) The Railway Administration do not undertake any responsibility for sending reply to the candidates not selected or not called for. No correspondence in regard to the application shall be entertained to any individual or organization.

(17) The Railway Administration also reserves the right to change all the conditions in respect of admission, applicant's eligibilities, candidature, acceptance or rejection of applications, toward punishment for giving wrong documents or information and to change / modify the admission procedure. No enquiry or correspondence in this regard will be entertained and it will not be challenged in any court.

(18) The Railway Administration also reserves the right to increase / decrease the number of seats for imparting training or to cancel this notification.

(19) The Railway Administration, Liluah will not be responsible for any kind of printing mistake / error.

(20) Canvassing in any manner will be disqualification of the candidate.

(21) Application received after closing date and time will not be entertained & the application will be treated as cancelled. Candidates should send their application sufficiently in advance before the closing date & time to the Workshop Personnel Officer, Eastern Railway, Liluah, Howrah - 711 204.

(22) The Railway administration will not be responsible for any postal delay/wrong delivery whatsoever at any stage of the Act Apprenticeship engagement process.

(23) The application will be treated as cancelled in the event of any one of the following:

- (i) Incomplete application & any discrepancies found in the application & Photocopy of all documents attached in the application without attestation from the proper authority.
- (ii) Erasing marks in the mark sheet or in certificates etc. attached with the application & if not both side Photocopy where required.
- (iii) Any discrepancies in the caste certificate.
- (iv) Application submitted without postal order / less value/Postal order purchased before the date of notification.
- (v) Application submitted with Bank Draft.
- (vi) Signature in Block Letter & submitted without signature and date.
- (vii) Application without personal marks of Identification.
- (viii) Application if Blurred/Smudge LTI.
- (ix) Photo without signature of the candidate and not attested by the Gazetted Officer.
- (x) If applied both for Liluah & Howrah.
- (xi) Application if not filled up by the candidate in his own handwriting.
- (xii) If the Qualification (Educational & Technical) without having pass certificate & on other various valid grounds.

(24) **Mode of selection :** (a) Engagement of Act Apprentices will be done only on the basis of marks obtained in the Matriculation Examination or 10th Class in the 10+2 Examination system and minimum marks of eligibility shall be kept at 50% in aggregate (Excluding OPTIONAL/ADDITIONAL SUBJECT) and having I.T.I. pass Certificate is compulsory. No extra weightage shall be granted to candidates having higher education. Candidates equal to 1.25 times of the number of slots for Act Apprentices shall be called for verification of original testimonials and their physical fitness. (b) A final merit list will be prepared equal to the number of slots in the descending order of percentage of marks obtained by the candidate in the Matriculate/10th Class in 10+2 Examination system separately for Liluah and Howrah. (c) Candidates finally enlisted should be engaged subject to be found fit in appropriate Medical Examination by Railways as applicable for the Workshop and for the Howrah Division. (d) No daily allowance/conveyance allowances or travelling allowance will be paid to the candidate who will be called for verification. (e) No Hostel accommodation will be provided and selected candidates will have to make their own arrangement during their training as per Apprenticeship Act, 1961 and they will be released on completion of the training.

(25) This training is being given under statutory obligation of the Apprenticeship Act-1961. After passing the course of Act Apprenticeship there will be "NO GUARANTEE FOR THEIR EMPLOYMENT ON THE RAILWAY".

(26) **Agreement of Training :** Before commencement of the Apprenticeship training in the designated trade, the selected candidate or, if he is a minor, his guardian has to enter into a contract of apprenticeship with the employer.

(27) **Medical Fitness :** Selected candidates will be engaged in the Apprenticeship subject to the Medical Fitness to be certified by a Railway Doctor.

(28) The decision of the administration in regard to acceptance or otherwise of any application even without assigning any reason or in regard to selection of the candidates & their training will be final.

(29) Notification will also be available in website "www.indianrailways.gov.in"

Chief Works Manager, Liluah

**APPLICATION FORM FOR ENGAGEMENT OF ACT APPRENTICE**

(To be filled in by applicant in his own hand-writing in English)

Engagement Notice No. 01/2017/LLH dated 27.10.17 @ Serial No. ....

Applied For - LILUAH  or HOWRAH  @ ROLL No. ....

Tick (✓) Appropriate box for community : (@For official use only)

UR  OBC  SC  ST  PH  Ex.SM

Trade .....

To,

The Chief Works Manager,

C & W Workshop, Eastern Railway,

Liluah. PIN-711204

Total No. of documents Enclosed.....

Affix a recent passport size photo without cap & coloured glasses signed by the candidate (attested by Gazetted officer)

1. Name of the candidate (in Block Capital letters in English) one box should be left blank between each part of the name.

.....

2. Father's Name (in Block Capital letters in English) one box should be left blank between each part of the name.

.....

3. Date of birth :        
DD MM Y Y Y Y

4. Age as on 01.07.2017 :      
Y Y M M D D

5. Address for Communication (Present)with Pin Code:-

Permanent Address with Pin Code:

Nearest Railway Station -

6. Sex (please indicate Male/Female) :

7. Nationality :

8. Religion :

9. A) Physically Handicapped in the category Mark Tick (✓) :  OH  HH  VH

B) Percentage of Disability :  %

10. State of Domicile

11.(A) Educational qualification (Please write clearly)

Exam passed with year	Name of the Institute/Board	Full Marks	Total Marks obtained	%ge in aggregate (excluding optional/additional subject)

(B) Technical qualification (Please write clearly)

Name of the Trade (ITI affiliated with NCVT)	Name of the Institute	Full Marks	Total Marks obtained	Year of passing

12. Personal marks of identification :

1.

2.

13. Particulars of Postal Order :

Name of the Post office	No. of IPO	Date	Amount

14. I hereby declare that all the particulars given by me are true, complete and correct to the best of my knowledge and belief. I am aware that in the event of any information furnished by me is found false/incorrect at any stage; my candidature/apprenticeship may be cancelled without any notice.

LTI of the candidate

Place : ..... Full Signature of the applicant

Date : .....

**FOR OFFICE USE ONLY**

a) Application accepted :

b) Application is rejected due to.....

Signature of Office In-charge with date ..... Signature of Scrutiny clerk with date .....

**CALL LETTER - CUM - ADMIT CARD**

Engagement Notice No. 01/2017/LLH. Dated 27.10.2017

ROLL No.....

1. Name of the Candidate :

(in BLOCK letters)

2. Father's Name :

3. Postal Address in full :

With Pin Code No.

NB : All columns are to be filled in by the candidate.

(To be filled in by the office)

ROLL No. ....

You are hereby advised to attend in this office on ..... with your all original certificates for verification i.e., 1) Educational qualification, 2) Technical qualification (ITI passed from NCVT), 3) Mark sheet of Matriculation, 4) Caste certificate (SC/ST), OBC certificate/Creamy Layer certificate, 5) Age proof certificate, 6) PH Certificate 7) Ex serviceman if apply, proper documents to be enclosed duly attested by a Gazetted officer of Central or State Govt. with office seal.

Date : ..... For Chief Works Manager

C & W Workshop, Liluah

FREE RAILWAY PASS for SC/ST candidates only (Authority Rly.Board's Circular No (E/NG)III/83/RSC/14 dated 27.03.84). On production of this call letter you are entitled to travel free by rail in 2nd class from ..... station to ..... station and back. The outward journey should commence not before ..... and return journey should be completed before .....

For Chief Works Manager

C & W Workshop, Liluah

**ANNEXURE-A**

**SELF DECLARATION OF MINORITY CANDIDATES FOR WAIVER OF FEE**

(Proforma for declaration to be submitted by Minority candidates along with the application for engagement of Act Apprentice against

Notice No. 01/2017/LLH dated 27.10.2017 )

**DECLARATION**

I, ..... Son/Daughter/Wife of Shri

..... resident of Vill/Town/city ..... State..... hereby

declare that I belong to the ..... (Indicate minority community notified by Central Government e.g. Muslim/Sikh/Christian/Buddhist/Zorastrians (Parsis).

Date ..... Signature of the Candidate

Place ..... Name of the Candidate

Note: At the time of document verification such candidate claiming waiver of Examination fee will be required to furnish "Minority Community Declaration" affidavit on non-judicial stamp paper that he/she belongs to any of the Minority Community notified by Central Government i.e. Muslim/Sikh/Christian/Buddhist/Zorastrians (Parsis). Contd.....next page

**PROFORMA FOR INCOME CERTIFICATE FOR ECONOMICALLY BACKWARD CLASSES**

1. Economically backward classes will mean the candidates whose family income is less than Rs. 50,000/- Per Annum. The following authorities are authorized to issue income certificates for the purpose of identifying economically backward classes :
- a) District Magistrate or any other Revenue Officer upto the level of Tehsildar.
- b) Sitting member of Parliament of Lok Sabha for persons of their own constituency.
- c) BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railway .
- d) Union Minister may also recommend to CWM/LLH for any persons from anywhere in the country.
- e) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

**FORMAT OF INCOME CERTIFICATE**

1. Name of Candidate :  
 2. Father's /Husband's Name :  
 3. Age :  
 4. Residential Address :  
 5. Annual Family Income (in words & Figures) :  
 6. Date of issue :  
 7. Signature :  
 8. Stamp of issuing authority with full name, designation, location etc. :

**FORMAT FOR SC/ST CERTIFICATE**

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy. (The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari..... son/daughter of ..... of village/Town ..... in District/Division ..... of the State/Union Territory ..... belongs to the Caste/Tribe ..... which is recognised as a Scheduled Caste /Scheduled Tribe under:

- The Constitution (Scheduled Castes) order 1950  
 The Constitution (Scheduled Tribe) order 1950  
 The Constitution (Scheduled Castes) (Union Territory) order 1951\* The Constitution (Scheduled Tribe) (Union Territory) order 1951  
 (As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Recognised Act 1960, the Punjab Recognition Act 1966, The State of Himachal Pradesh Act 1970, the North Eastern Areas (Reorganisation Act 1971) and the Scheduled Castes and Scheduled Tribes order (Amendment Act 1976).  
 \*The Constitution (Jammu & Kashmir) Scheduled Castes order 1956  
 \*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes 1959 as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act 1976.  
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962  
 \*The Constitution (Dadra and Nagar Haveli) Scheduled Tribe order 1962  
 \*The Constitution (Pondichery) Scheduled Castes order 1964  
 \*The Constitution (Uttar Pradesh) Scheduled Tribe order 1967  
 \*The Constitution (Goa Daman & Diu) Scheduled Castes order 1968  
 \*The Constitution (Goa Daman & Diu) Scheduled Tribe order 1968  
 \*The Constitution (Nagaland) Scheduled Tribes order 1970  
 \*The Constitution (Sikkim) Scheduled Castes order 1978  
 \*The Constitution (Sikkim) Scheduled Tribes order 1978  
 \*The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@  
 \*The Constitution (SC) order (Amendment) Act 1990  
 \*The Constitution (ST) order (Amendment) Ordinance 1991  
 \*The Constitution (ST) order (Second Amendment) Act 1991  
 \*The Constitution (ST) Ordinance 1996

%Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to

Shri/Shrimati..... Father/Mother ..... of Shri/Shrimati/Kumari ..... of village /town ..... District/Division ..... of the State /UT who belongs to the ..... Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the State/Union Territory\* issued by the .....dated.....%. Shri/Shrimati/Kumari.....and/or\* his/her family ordinarily reside(s) in village/ town\* ..... of ..... District/Division\* ..... of the State/Union Territory of .....

Place..... Signature .....  
 Date..... Designation.....  
 (With seal of office)

NOTE : The terms ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the people Act 1950

**LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE**

- (1) District Magistrate /Additional District Magistrate /Collector /Deputy Commissioner/ Additional Deputy Commissioner/Dy.Collector /1st Class Stipendiary Magistrate/Sub Divisional Magistrate Extra Assistant Commissioner /Taluka Magistrate/Executive Magistrate. (2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate. (3) Revenue Officer not below the rank of Tehsildar. (4) Sub-Divisional officer of the area where the candidate and for his family normally resides.

**(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR ENGAGEMENT OF ACT APPRENTICE AGAINST NOTICE No. 01/2017/LLH, Dt. 27.10.2017)**

This is to certify that ..... son/daughter of ..... of village ..... District/Division ..... in the ..... State ..... belongs to the ..... Community which is recognized as a backward class under :

- (i) Resolution No. 12011 /68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary - Part I, Section I, No. 186 dated 13th September, 1993. (ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No.163, dated 20th October, 1994. (iii) Resolution No. 12011 /7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part I, Section I No. 88 dated 25th May, 1995. (iv) Resolution No. 12011/96/94-BCC dated 9th March, 1996. (v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India Extraordinary Part I, Section -1, No. 210, dated the 11th December, 1996. (vi) Resolution No. 12011/13/96-BCC dated 3rd December, 1997. (vii) Resolution No. 12011/99/94-BCC dated 11th December, 1997. (viii) Resolution No. 12011 /68/96-BCC dated 27th October, 1999. (ix) Resolution No. 12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part I, Section I No. 270,6th December, 1999. (x) Resolution No. 12011736/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part I, Section I. No. 71 dated 4th April, 2000. (xi) Resolution No. 12011 /44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part I, Section I, No. 210 dated 21.09.2000.

Shri ..... and/or his family ordinarily reside(s) in the ..... District/Division of the ..... State.

This is to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Scheduled to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt. (Res) dated 09.03.2004 & 14.10.2006.

Dated : ..... District Magistrate or  
 Seal : ..... Deputy Commissioner etc.

Note : (a) The term 'Ordinarily' used here will have the same meaning as Section 20 of the Representation of the People Act, 1950. (b) The authorities competent to issue Caste Certificate are indicated below : (i) District Magistrate/Additional Magistrate/Collector/ Dy. Commissioner/Additional Deputy Commissioner / Deputy Collector/1 st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra.Assistant Commissioner (not below the rank of 1st class Stipendiary Magistrate). (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.(\*). (iii) Revenue Officer not below the rank of Tehsildar. (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note : The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.