

**Central Establishment Department
Udyog Sadan, 419, Patparganj Indl. Area,
Delhi-110092**

No. AC(CED)/EDMC/2018/1898 Dated: - 12.04.2018
Subject : Regarding sponsoring of names for appointment to the category Group 'A' & 'B' Posts in East Delhi Municipal Corporation, on deputation basis.

East Delhi Municipal Corporation of Delhi Intends to fill the following vacancies through deputation;

**1. Assistant Commissioner/Deputy Assessor & Collector : (No. of vacancies-06 Nos.-Tentative likely to increase or decrease);
In Pay Band-3, Rs. 15600-39100 + Grade Pay of Rs. 6600/- (or equivalent Pay Matrix under recommendation of 7th CPC)**

The concerned provision for appointment on deputation, as per RRs, to the said post is as under:-

Transfer on Deputation:

Suitable Officers of the Central Services Class-I and of the State Civil Services. (The period of deputation ordinarily not exceeding 3 years.)

Note: Deputationists will not be eligible for promotion.

**2. Administrative Officer / Assistant Assessor and Collector. (No. of vacancies-04 Nos.-Tentative)
In Pay Band -2, Rs.9300-34800 + Grade Pay Rs.5400/- (or equivalent Pay Matrix under recommendation of 7th CPC)**

The concerned provision for appointment of deputation as per RRs, to the said post is as under:

By Deputation:

Officer under the Central Govt/State Govts.

- a) (i) Holding analogous posts on a regular basis in the parent cadre or department; or
- (ii) With 2 year's service in the grade rendered after appointment thereto on regular basis in Pay Band-2, Rs.9300-34800 + Grade Pay Rs. 4800 or equivalent in the parent cadre/department; or
- (iii) With 3 year's service in grade rendered after appointment thereto on a regular basis in Pay Band-2, Rs.9300-34800 + Grade Pay Rs. 4600 or equivalent in the parent cadre/department and
- b) Possessing the educational qualifications and experiences as follows:-

Essential:

- i) A Degree from a recognized University.
- ii) 3 Years experience of Assessment and valuation of properties or administrative experience in a responsible position.

Note-1 : Qualification are relaxable at the discretion of the UPSC/ Staff Selection Commission/ Competent Authority for the reasons to be recorded in writing, in the case of candidates otherwise well qualified.

Note -2 : The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission/Staff selection Commission/Competent Authority for the reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if at any stage of Selection the UPSC/Staff Selection Commission/Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

Desirable :

- (i) A degree in law from recognized university.

Note-3: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration in for appointment on deputation.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government, shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.)

Note-4: For the purpose of appointment on deputation basis, the services rendered on regular basis by an officer prior to 01.01.2006 (the date from which the revised pay structure based on the 6th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and there this benefit will extend only for the posts(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.

The above said requirements of RRs are, to be supplemented by the normal terms and conditions prescribed by the Govt. Of India, DoPT's guidelines & instructions for such appointments such as clearance from Departmental proceedings/civilian criminal proceedings, qualified performance assessment report, certified integrity etc.

It is, therefore, requested the names of the suitable and willing officers fulfilling the prescribed conditions, along with their application, bio-data, ACRs for the preceding five (5) years, Integrity certificate, vigilance clearance certificate, cadre clearance certificate for three (3) years, Major Minor Penalty (MNP) certificate for the, last Ten Years etc., may please be forwarded to the **Assistant Commissioner (Central Establishment Department), Ground Floor, Auditorium Block, Udyog Sadan, F.I.E.- 419, Industrial Area, Patparganj, Delhi-110092, within 45 days from the date of this circular, to enable us to consider selection for appointment to the above said posts on deputation basis.**

This may please be given **TOP PRIORITY**

**APPLICATION FOR THE POST OF
IN EAST DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.**

1. Name of Address in Block Letters _____
2. Date of Birth (in Christian era) _____
3. Date of retirement under Central/
State Government Rules _____
4. Education Qualification _____
5. Whether educational and other qualifications _____
required for the post are satisfied _____
(Details of given qualification)
6. Please state clearly Whether in the light _____
of entries Made by you above, You meet
the requirements. Post and You are
eligible as per RRs.
7. Details of employment, in chronological order. Enclose a separate sheet, duly
authenticated by your signature, If the space below is insufficient.

Period		Post held	Pay scale/Grade	Office	Nature of Duties
from	to				

8. Nature of present employment i.e. adhoc or _____
temporary or quasi-permanent or permanent
9. In case the present employment is _____
Held on deputation/contract basis,
Please state
(a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong
- 10 Additional details about present employment Please state whether working
under:
(a) Central Government
(b) State Govt.
(c) Autonomous Organization
(d) Government Undertaking
(e) Universities
(f) Other

11 Details of pay Scale on initial appointment and subsequent promotions.

Sl. No.	List appointment/promotion	Date	Pay Scale/ Grade Pay	Whether held on Regular/Adhoc/ ACP/MACP basis
1.	Initial appointment in service			
2.	1 st promotion			
3.	2 nd promotion			
4.	3 rd promotion			
5.	4 th promotion			
6.	5 th promotion			
7.	6 th promotion			

*If financial up-gradation on ACP/MACP basis, please give details of regular promotion also.

- 12 Additional information, if any, which you would
like to mention in support of your suitable for
the post, Enclose a separate sheet,
if the space is insufficient:

13 Remarks _____

Date _____ Signature of candidate
Address:-

**Countersigned
(Employer)**

CERTIFICATE

(To be given by Head of Office of the Applicant)

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned is deputation vacancy circular.

**NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE**

DATE : _____
R.O. No. 14/DPI/East/2018-19

Sd/-

Assistant Commissioner (CED)