



**GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
INDIAN ORDNANCE FACTORIES**

ORDNANCE FACTORY KHAMARIA, JABALPUR, M.P - 482005

Tel : 0761-2337021 to 2337033, FAX : 91-761-2337301, 2430202


**DETAILED ADVERTISEMENT (No. 1880/E/Hire/PM/GP.I)
WALK-IN-INTERVIEW FOR HIRING Sr.NURSE GRADE-II & WARD SAHAYAK ON FULL TIME BASIS**

Ordnance Factory Khamaria intends to hire 04 Sr.Nurse Grade-II and 03 Ward Sahayak on full time contractual basis for a period of 06 months for OFK Hospital, Khamaria Jabalpur, M.P. The details are as under:

Name of the post	Sr.Nurse Grade-II	Ward Sahayak
No of posts	04	03
Essential Qualification	(i) Passed 10+2 or equivalent examination with Science subjects. (ii) Candidates should possess certificate as Registered Nurse and Midwife having passed General Nursing and Midwifery course from a school of Nursing or other Institution recognised by the India Nursing Council. (iii) Minimum 2 years experience in a recognised hospital out of which 1 year in Operation Theatre. (iv) Must have working knowledge of computers.	(i) Must pass Class 10 or equivalent examination of school (ii) Knowledge of First - aid, Nursing and Ward procedure
Desired Qualification	(i) Possessing a recognised certificate in Public Health Nursing. (ii) Knowledge of Hindi language. Preference will be given to Ex-Army Medical Corps Officers if suitably qualified.	NIL
Place of Interview	OFK Hospital, Khamaria, Jabalpur, MP	OFK Hospital, Khamaria, Jabalpur, MP
Date & Time of Interview	04/06/2018 & 05/06/2018 from 09:00 AM onwards	07/06/2018 & 08/06/2018 from 09:00 AM onwards
Reporting time for registration	04/06/2018 at 08:45 AM	07/06/2018 at 08:45 AM
Duration of Hiring	Maximum for a period of 06 months per term	Maximum for a period of 06 months per term
Remuneration	Monthly fee will not be more than Rs. 43414/-. Quotation of monthly fees will be asked from select panel candidates in sealed cover. The lowest quotation will be accepted subject to fulfilling all other required criteria. In case of absence from duties proportionate daily reduction will be effected	Monthly fee will not be more than Rs. 17908/-. Quotation of monthly fees will be asked from select panel candidates in sealed cover. The lowest quotation will be accepted subject to fulfilling all other required criteria. In case of absence from duties proportionate daily reduction will be effected

**GENERAL TERMS AND CONDITIONS HIRING OF Sr.NURSE GRADE-II & WARD SAHAYAK
ON FULL-TIME BASIS.**

1. The contract/agreement shall be entered into for 6 months or less from the date of entering into contract/agreement. Period of hiring is not extendable on any grounds. The contract should be signed between the hired professional and MO I/C as per terms and conditions laid down by OFB. A particular individual will not be hired more than once in a calendar year.
2. The full-time Hired Sr.Nurse Grade - II & Ward Sahayak who enters into agreement with the factory will not have any claim or right for his/her continuity in service or automatic extension of contract/agreement.
3. During the validity of the agreement the Hired Personnel will be at liberty to terminate the agreement for betterment of his/her career or any other grounds by giving 7 days' notice to the Factory. The Factory can also terminate the agreement at any time during the tenure by giving 7 days' notice without assigning any reasons whatsoever. Agreement shall also be terminated, if the Hired Personnel is found to be mentally or physically incapacitated or incapable of discharging his/her duties.
4. Hired Personnel should have the required/equivalent Qualification as mentioned in the advertisement. Candidates applying for Sr.Nurse Grade-II should be registered with the Nursing Council of India/States proof of the same is mandatory. At the time of entering the Contract/agreement, the Hired Personnel shall produce original certificates of qualification as mentioned in advertisement and proof of date of birth along with character certificates from two Gazetted Officers of the Central/State Government. The Hired Personnel will have to undergo a medical examination at the OFK Hospital, before the contract is entered into, for his/her fitness to perform the work awarded to him/her. PVR is mandatory if the hired personnel is to be posted inside the factory premises.
5. Normally, Sundays and National Holidays (Republic Day, Independence Day & Gandhi Jayanti) shall be Off. If they are called for work on these days they will be granted off in lieu of that.
6. The Hired Personnel will not be provided with any transport/ transport arrangement. The Hired Personnel will not be entitled for any free medical treatment at O.F. Hospitals except First Aid in case of Emergency.
7. The Hired Personnel shall attend to all the normal tasks which any regular employee holding the post is conventionally doing including shift duties, escort duties to outstation etc. He/She will also attend emergencies/disasters and accidents. The hired personnel are required to wear proper uniform as prescribed by the MO I/c. Uniform is to be arranged by the Hired personnel from his own resources.
8. The Sr. General Manager, Ordnance Factory Khamaria reserves the right to modify/alter/restrict/cancel the process due to any directives of Court/CAT case or due to any administrative reasons without issuing any further notice or assigning any reason thereafter. The decision of Sr. GM/OFK will be final and no appeal will be entertained against this issue.
9. The willing candidates may report on the said date & time for an interview along with the following documents:
 - (i) Documents related to Essential Qualification & Desired Qualification (Original & 01 attested copy)
 - (ii) Any one of the following Proof of Identity : Driving Licence/Voter-ID/PAN/Aadhar/Passport (Original & 01 attested copy)
 - (iii) Resume / Bio-data (with latest coloured photograph)


Jt.General Manager/Admin
For Sr.General Manager