KERALA STATE INDUSTRIAL DEVELOPMENT CORPORATION LIMITED

No.CMD/KSIDC/3/2020   March 17, 2020

RECRUITMENT NOTIFICATION

The Kerala State Industrial Development Corporation Ltd. (KSIDC), a premier Public Sector Undertaking in Kerala, engaged in industrial & investment promotion, project financing & facilitation, development of industrial infrastructure & parks, development of mega projects, etc., invites application from qualified and competent candidates for appointment to the posts of **Technical Advisor-Electrical, Business Development Executive, Junior Business Development Executive, Project Officer, Executive Assistant (Chairman) and Executive Assistant (Managing Director) on Contract basis**. The details are given below.

Schedule of Events
- **Commencement of On-line application submission: 18.03.2020 (10:00 am)**
- **Last date of On-line application submission: 01.04.2020 (5:00 pm)**

Sl. No.	Post	Qualification	Experience	Upper Age Limit	Remuneration
1.	Technical Advisor-Electrical *(Vacancy: 01 for retired hands only)*	B- Tech/BE/B.Sc. Engineering or Equivalent degree in Electrical Engineering from a reputed institution	Minimum 25 years of post-qualification experience. Engineers retired in or above the rank of Deputy Chief Engineer preferred. (Preference for retired engineers from KSEB)	65 years	Rs.40,000/- per month
2.	Business Development Executive (Vacancy: 03)	First Class in Degree and First Class in MBA	Candidates should have minimum 2 years post qualification experience	28 years	Rs. 30,000/- per month

Sl. No.	Post	Qualification	Experience	Upper Age Limit	Remuneration
3.	Junior Business Development Executive *(Vacancy: 02)*	First Class in Graduate Degree	Candidates should have minimum 2 years post qualification experience	28 years	Rs. 25,000/- per month
4.	Executive Assistant (MD) *(Vacancy: 01)*	Degree + MBA	5 years post qualification experience as Executive Assistant, Personal assistant or Secretary to top Management officials.	35 years	Rs. 30,000/- per month
5.	Executive Assistant Chairman/Seed funding (Kochi Office) *(Vacancy: 01)*	Degree + MBA	5 years post qualification experience as Executive Assistant, Personal assistant or Secretary to top Management officials.	35 years	Rs. 30,000/- per month
6.	Project Officer Kerala Life Sciences Park Society *(Vacancy: 01)*	Post Graduate Degree in Civil Engineering, Preferably with MBA	8 years post qualification Experience in execution of Civil Works.	45 years	Rs. 50,000/- per month

*All existing government relaxations are applicable to SC/ST and OBC Candidates

Instructions for Scanning of Photograph & Signature: -

• Scan the latest photograph of the candidate and upload the same in the space provided in the online application [scanned image shall be less than 200KB in *.JPG format only]

• Candidate shall make his/her signature on a white paper, scan the same and upload it in the space provided in the online application [scanned image shall be less than 50KB in *.JPG format only]

• The candidate has to scan his full signature, since the signature is proof of identity, it must be genuine and in full: initials are not sufficient. Signature in CAPITAL LETTERS is not permitted. The signature must be signed only by the candidate and may not by any other person.

Instructions to Applicants

- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying and enter the particulars completely Online
- CMD is not responsible for any discrepancy in submitting the application through Online.
- Applicants must compulsorily fill-up all relevant fields of applications and submit application through Online.
- The applicant should not furnish any false, tampered, fabricated information or supress any material information while filling up the application form. If the particulars furnished in the Online application form do no tally with the Original documents produced by the Candidates his/her candidature will be rejected.
- CMD reserves the right to fill or not fill the post advertised.
- **Only Post-Qualification experience of applicants/candidates until 01.03.2020 will be considered**
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for Written test/Group discussion/Interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.
- **The copy of the Appointment letters, Salary Certificates, pay slip etc. will not be accepted in lieu of work experience certificate.**

Sd/-
Authorized Signatory