

Advt. No. IITR/ 1/19/ADMIN

Date:- 19-10-2020

CSIR-Indian Institute of Toxicology Research (formerly, Industrial Toxicology Research Centre), Lucknow, a constituent laboratory of Council of Scientific & Industrial Research, which is an autonomous organization under the Ministry of Science & Technology, Government of India. CSIR-IITR is multidisciplinary research institute with the motto **Safety to Environment and Health and Service to Industry** addresses problems critical to human health and environment. The Institute conducts research in niche areas of toxicology such as - Environmental Toxicology; Food, Drug & Chemical Toxicology; Regulatory Toxicology; Nanotherapeutics and Nanomaterial Toxicology and Systems Toxicology & Health Risk Assessment.

Online applications are invited from eligible citizens of India for filling up the following Driver Position, which is reserved for Schedule Caste as per details given below:-

Name of Post & No. of post	Pay	Essential Qualification	Job Requirement	Minimum & Maximum Age Limit
<b>Driver One Post (Reserved for S.C)</b>	Pay Matrix level-2 (Rs. 19900 to 63200) as per 7th CPC [PB-1 Rs. 5200-20200 + GP Rs. 1900/- as per 6th CPC)	1) Pass in 10th standard from a recognized Board or University. 2) Knowledge of motor mechanism (The Candidate should be able to remove minor defects in vehicle). 3) Experience of driving a motor car for at least 3 years 4) Possession of a valid driving license for LMV & HMV issued by appropriate authority to drive in India.	The incumbent will be required to drive Staff Car, Mini Bus, Van, Bus, Animal Van, other vehicle etc.	Minimum = 18 years Maximum = 27 years (Age relaxation of 05 years for S.C candidates as per rules of GOI) as on the last date of online applications i.e <b>14-12-2020</b>

Date of commencement of online applications : 11-11-2020 (11:00 am)

Last date of submission of online applications : 14-12-2020 ( 5:30 pm)

Last date for receipt of hard copy of online applications along with requisite documents. : 31-12-2020 ( 5:30 pm)

**Selection Procedure :**

Eligible candidates applying for these posts will be invited for skill test. Those who qualify in the skill test will be invited for a written test. The final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination. Syllabus will be notified later on IITR website.

**Age Limit and Relaxation:**

1. The prescribed age limit for Schedule Caste candidates is **32 years**. The last date for determining the age limit and qualifications shall be the last date of receipt of online applications i.e **14-12-2020 till 5:30 pm**.

2. The claim of the candidates for their belonging to SC categories will be considered subject to submission of self attested photocopies of their caste certificates. **Certificate must be in the format prescribed by Govt. of India (GOI) issued by Competent authority.**

3. Relaxation in upper age limit to Ex-Servicemen 03 years after deduction of the military service rendered from the actual age as on closing date of receipt of online application and will be applicable as per Government of India rules. **(for S.C candidates only)**

4. **Relaxation in age limit** up to 5 years to Council/Government/Autonomous Bodies/Public Sector Undertaking employees in accordance with the instructions and orders issued by the Government of India from time to time in this regard. CSIR permanent regular employees has no age bar. **(for S.C candidates only)**

5. Relaxation of 05 years will also be permissible to those who had ordinarily been domiciled in Kashmir division of the State of Jammu & Kashmir during the period from 1.1.1980 to 31.12.1989 subject to production of relevant certificate from concerned authority. **(for S.C candidates only)**

6. Relaxation in age for widows, divorced women and women judicially separated from their husbands and who are not re-married will be up to the age of 40 years(for SC candidates only). The persons claiming age relaxation under this category would be required to produce the following documentary evidence:

(a) In case of widow, death certificate of her husband together with the affidavit that she has not remarried since.

(b) In case of divorced women and women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate court to prove the fact of divorce or the judicial separation, as the case may be, with an affidavit in respect of divorced women that they have not remarried since.

**Relaxation table is given below :**

Code No.	Category	Age/Age relaxation
1	SC	32 Yrs
2	Ex-Servicemen (ESM) :03 years after deduction of the military service rendered from the actual age as on closing date of receipt of online application <b>(for S.C candidates only)</b>	03 Yrs
3	J&K DOMICILED: 05 years Candidates who had ordinarily been domiciled in the state of Jammu Kashmir during the period from 1st January 1980 to 31st December 1989 <b>(for S.C candidates only)</b>	32 Yrs
4	W/DW/JS-SC : <b>Widow/Divorced Widow/Judicially Separated</b>	Upto 40 Years

**Benefits under Council Service :**

- These positions carry Pay and Allowances at Central Government rates as applicable to the employees of Council stationed at Lucknow. In addition, other benefits such as Leave Travel Concession (LTC) and Reimbursement of medical expenses are also available as per CSIR Rules.
- All new entrants will be governed by the "New Pension Scheme" based on defined contributions for new entrants recruited in Central Government Services on or after 01.01.2004, as adopted by CSIR for its employees. However, persons selected from other Government Departments/Autonomous Bodies/Public Sector Undertakings/ Central Universities having pension Scheme on Govt. of India pattern will continue to be governed by the existing Pension Scheme i.e. CCS (Pension) Rules, 1972 provided they were in Govt. Service prior to 01.01.2004 and are covered by CCS (Pension) Rules, 1972 to the extent CSIR rules allow.

**General Conditions :**

- The applicant must be citizen of India.** The appointment is in the Indian Institute of Toxicology Research, Lucknow, under the Council of Scientific & Industrial Research (CSIR), which is an Autonomous Body.
- Candidates should specifically note that the hard copy of applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith. No representation in this regard will be entertained.
- The application must be accompanied by self attested copies of the relevant educational qualification, experience. The prescribed essential qualification should have been obtained through recognized Universities/Institutions/Board etc.
- Incomplete application/applications not accompanied with the required certificates/documents are liable to be rejected.
- Applications from Employees of Govt. Departments will be considered only if forwarded through proper channel along with vigilance clearance certificate certified by their employer that the applicant will be relieved within one month of the receipt of the appointment orders, if selected. However, advance copy of the application may be submitted before the closing date. Application routed through proper channel should reach CSIR-IITR, Lucknow at the earliest. NOC must be submitted at the time of skill /trade test.
- The appointees are liable to be posted in any of the Laboratories/Institute of CSIR situated in other parts of India as and when need arises.
- Candidate must ensure that he/she possesses essential qualification on the last date of receipt of online application i.e **14-12-2020**.
- In respect of equivalent clause in Essential Qualification, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority ( with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- If any document/certificate furnished in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted.
- In case of Universities/Institutes awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their University/Institute.
- Mere fulfilling the minimum eligibility criteria will not entitle a candidate to be called for written/Trade test. The prescribed Essential Qualifications are a bare minimum and mere possession of the same will not entitle the candidates to be called for written/Trade test.
- Candidate must indicate as to whether any of their blood/close relatives is working in CSIR-IITR or in any other National Laboratory/Institutes of the CSIR.
- Canvassing in any form and/or bringing of any influence political or otherwise will be treated as disqualification for the post.**
- The decision of the Competent Authority of CSIR-IITR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agency.
- The CSIR-IITR reserves the right not to fill up the post, if it so desires. The number of vacancy indicated above is provisional and may increase or decrease at the time of actual selection.
- Applications once made will not be allowed to be withdrawn.
- Candidates applying for the above posts are advised to visit the website **www.iitrindia.org** for latest updates.
- This post is not identified for Persons with Disabilities (PwD) candidates.
- A selected candidates may be required to work in shifts and have to attend to work even during any odd hours also, if so required. He will also perform any other works which will be given by competent authority.
- The period of experience in a Trade/area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for that post.
- The date for determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for online application i.e. **14-12-2020** at CSIR – IITR, Lucknow.
- In the event of number of applications being large, CSIR-IITR can adopt short listing criteria to restrict the number of candidates to be called for further process.
- Any discrepancy found, at any stage of this recruitment process, between the information given in application and as evident in original documents, will make the candidate ineligible for the posts.
- Service conditions of new recruit will be governed by CSIR rules as amended from time to time.

**How to Apply :**

- Eligible candidates are required to apply ONLINE only through our website <http://iitrindia.org>, followed by sending hard copy of online application along with self attested copies of mark sheets, certificates etc.**
- If the candidate does not have a valid email id, he/she should create a new valid email id before applying **ONLINE**.
- Online Application will be available on our CSIR-IITR website i.e [www.iitrindia.org](http://www.iitrindia.org).**
- The last date for applying online application is 14-12-2020 5:30 pm.**

5. A scanned copy of a recent colour photograph of the candidate of frontal view on plain background is needed to be uploaded in the application. The size of the photograph in 3.5cm x 4.5cm. File size should not more than 500kb in .jpg format.
6. In case candidate feels that he/she has acquired some additional academic qualification that is relevant to the post advertised, he/she may enter that under 'Other qualification' category. Please note that X Standard and XII Standard details needs to be entered under 'Academic details' category and not to be entered under this category.
7. If candidates do not have any relatives who are in service in CSIR, he/she does not need to fill up the part under 'CSIR Relatives'.
8. After completely filling and submitting the online application form, candidates need to take printout of the filled application in PDF format by clicking 'Save' and 'pdf' button/icon. **"APPLICATION ID NUMBER"** is generated on the printed online application form. Candidates need to note down the same carefully and preserve it.
9. Print out of this computer generated online application i.e. Hard copy of online application, together with self attested copies of certificates of prescribed essential qualification from the recognized board/university, educational certificates, mark-sheets, caste certificate, ex-serviceman certificate (if applicable), experience certificate etc. should reach the office of the **"Controller of Administration, CSIR-Indian Institute of Toxicology Research, Vishvigyan Bhawan, 31, Mahatma Gandhi Marg, Post Box-80, Near Chhattar Manzil Palace, Lucknow- 226001"** on or before 31-12-2020 till 5:30 pm. The envelope should be subscribed with the name of the Post, Advertisement no.

please visit our website [www.delhijalboard.nic.in](http://www.delhijalboard.nic.in).

(Sandeep Gulati)

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Assistant Commissioner (D)

**10. Following documents must be attached along with application form to be sent by post :-**

- i. Self certified copies of High School marksheet and certificate copy.
- ii. Self certified copies of three years' driving experience of LMV&HMV.
- iii. Self certified copies of **Caste Certificate in Govt. of India(GOI) format.**
- iv. Self- certified photocopy of Driving License (LMV&HMV) with a valid driving license issued by appropriate authority to drive in India.
- v. Self certified copies of certificates/marksheet of higher educational qualification acquired, if any.
- vi. Self certified tested copies of certificates of Date of Birth, Ex-servicemen/J&K Domicile/Widow/Divorced/Judicially separated etc. as applicable.
- vii. Experience certificate issued by appropriate authority under seal.

**"INTERIM ENQUIRIES WILL NOT BE ENTERTAINED"**

Controller of Administration

CSIR-IITR

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